



The Challenge

of Information Governance solution

The volume of information generated by organizations is increasing every year. This is as true in your organization as it is in the world today. Companies are producing, receiving, sending and storing more and more information, and most of them are doing the same thing, keeping information "just in case". However, this approach is no longer tenable. Faced with the risks and costs associated with the accumulation of information and the decreasing team productivity that results, it is becoming urgent to change practices with regard to the information assets.

In this context, the implementation of an information governance program becomes a necessity. It can mark the start of a virtuous process of aligning the organization with objectives such as: reducing risks and costs, improving employees' information use, or developing corporate digital responsibility practices.

Did you know that according to recent studies we spend 7 hours and 30 minutes a week looking for information?



To meet these challenges, Everteam offers a range of solutions to help organizations, regardless of their size, to implement their information governance program.

The everteam solutions allow you to:

- connect to all your information silos
- analyze and enrich the metadata related to your content
- clean and classify your content
- manage the life cycles and conservation of your content
- archive your content and manage the disposal process

Adopt a proactive and concrete approach to information governance and initiate a shift towards responsible digitalization!

Everteam addresses the information governance market with two types of offers developed from the same everteam software suite: **everteam IG Suite** for large accounts and Mid-Size Enterprises, **everteam for you** dedicated to SMEs.

Distinct products.

Integrated, they make up Everteam's Information Governance suite:

everteam.discover:

Allows you to analyze, remediate, govern and access your information from a single solution, no matter where it is located. This solution identifies redundant, obsolete or useless data, as well as sensitive and personal information. Metadata is enhanced and each information asset is indexed to allow the system to perform defined actions on each set of information assets.

everteam.policy:

An easy to use, centralized solution for building, managing and publishing retention frameworks (and/or regulatory requirements) across the enterprise. With everteam.policy, organizations can effectively manage all of their information retention policies in one place. The ideal replacement for an Excel spreadsheet to manage your retention frameworks professionally.

everteam.archive:

Complete solution for managing electronic, paper or hybrid archives. As a true governance tool for the company's information assets, the solution meets your needs for retention and security of binding documents, as well as for retention of large volumes of data or documents. everteam.archive is the key to meeting regulatory obligations, application decommissioning needs, or to decongestion of production applications.

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The combined use of these products provides your organization with a complete information governance solution from creation to disposal. With its integrated connectors, data analysis and artificial intelligence capabilities, the everteam suite combines powerful capabilities with an intuitive user interface.



Everteam offers a range of simple, packaged solutions

and concrete tools that meet companies' new requirements:

• everteam for File Share: Manage and remediate digital bulk files in your shared folders

everteam for SharePoint: Manage and remediate documents in SharePoint Online or On Premises

(SP 2013, 2016, 2019)

everteam for Exchange: Manage and remediate mailboxes in Exchange Online or On Premises

everteam for Policy: Create and manage retention policies and related lifecycle rules

The advantages of this offering:

- 1 Innovative
 - unique approach requiring no data migration phase
- 2 Modern
 - meeting the challenges of performance and security,
- **Easy to use**
 - because the main users are mostly end users, not experts
- 4 Affordable
 - a cost linked to usage and a use period adapted to your needs



everteam for you,

The innovative solution for analyzing, discovering and acting on your costly and/or risky document silos.



Our answers to your needs:

Analyse et enrichissement | Assainissement et décommissionnement | Recherche intelligente Gouvernance de l'Information jusqu'à l'archivage



1 - Analysis and enrichment

Connect to a wide variety of content sources to analyze existing information, enrich it and better understand it.



2 - Remediation and decommissioning

Reduce the volume of information stored, cut costs and adopt a responsible digital approach



3 - Intelligent search

Connect, index, analyze content to help you find the information you need quickly.



4 - Information Governance through to archiving

Easily manage the life cycle of all your information assets and archive when the time comes.





- French company founded in 1990
- Integration into the Kyocera Group in early 2020 (76,000 employees worldwide)
- A network of certified partners / integrators
- An R&D laboratory recognized as a private research establishment by the Ministry of Higher Education, Research and Innovation, allowing it to continuously innovate.
- Investment in major working groups at AFNOR and ISO

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