

everteam.case

GED / Workflow

In brief

everteam.case allows you to optimize the end-to-end processing of your files, in a given business context: from the creation of the electronic file gathering all the information needed to its processing, its validation by the authorized managers, according to a predefined or agile process, and in compliance with your organization's internal rules. **everteam.case** allows you to monitor your activity by producing management indicators and statistics.

Why ?

- **Increase customer satisfaction** by reducing response times and allowing the customer to see what is happening to their file
- **Improve internal teams productivity** by circulating files intelligently and by offering on the fly workload adaptation systems.

Fields of application



Simplify processing

everteam.case allows you to manage memberships, claims, credit applications, referrals, data rooms, HR files, etc.



Improve customer relations

everteam.case allows you to accelerate access to customer files, from everteam.case or from customer relationship management tools.



Monitor production

everteam.case allows you to measure and optimize production (dashboards, prioritization of activities, reassignment of tasks on the fly, cutting / merging of files at any time, etc.)



Ensure compliance and security

With **everteam.case** you can guarantee document integrity at any time and be able to fully track all actions. everteam.case also allows you to analyze documents in order to detect any sensitive or personal data and to offer a complete dashboard.



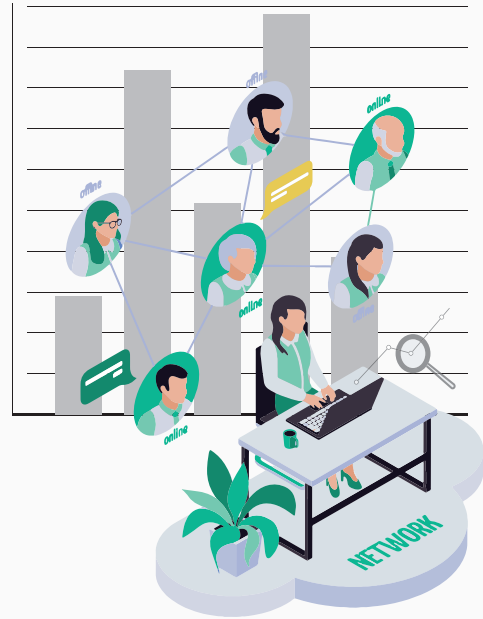
Everteam.case

will accompany you in processing of files in a particular business context based on numerous sources of incoming and outgoing information.



Key functions

- **Single**, all-in-one solution for processing customer, supplier, employee, real estate ... requests and files.
- Processing with **directive or adhoc procedures** (dynamic Case management)
- **Capture function** regardless of the incoming channels (email, mail, fax, web, call center ...)
- **Traceability** of actions on files and exchanges with customers, suppliers and employees
- Activity management through a dedicated **dashboard**
- **Document integrity control** and generation of certificates and evidence in case of litigation



Key Benefits

- **Gain productivity and flexibility** regardless of your organization and the volumes to process
- **Increase visibility and control** of the business
- **Reduce** application processing times
- **Control quality** of service (SLA) and risks even in the event of a dispute
- **Overview (360°)** of useful information about the business

About us

Everteam is a software editor specialized in content management, EDM, electronic archiving and information governance. We are constantly innovating to offer our customers simple solutions that allow them to build, secure and enhance the value of all their information, while reducing costs and risks.

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